## **Uploading Receipts for E-Text Requests to AIM**

These instructions assume you have followed the steps in the help guide for requesting your e-text books in AIM.

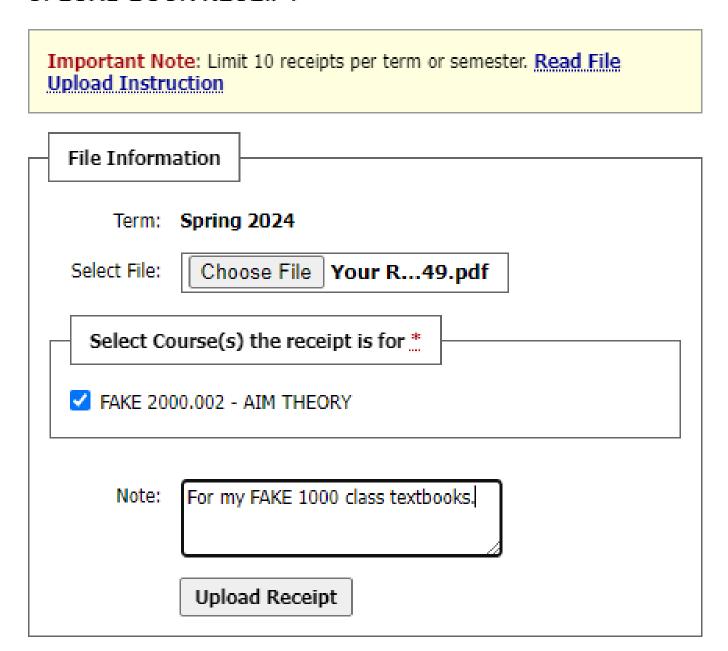
Log into your AIM portal with your Auburn credentials. Select the **Alternative Formats** section from the left-side list. Scroll down slightly to the section listed as **Upload Book Receipt**.

## UPLOAD BOOK RECEIPT

Important Note: Limit 10 receipts per term or semester. Read File Upload Instruction
File Information
Term: Spring 2024
Select File: Choose File No file chosen
Select Course(s) the receipt is for
☐ FAKE 2000.002 - AIM THEORY
Note:
Upload Receipt

Select the **Choose File** button, find your receipt file or picture and hit **OK.** The text beside the **Choose File** button will populate part of your filename. Put a check in the boxes next to the course(s) you are uploading receipts for and add a custom message in the **Note** box if needed.

## UPLOAD BOOK RECEIPT



Select the **Upload Receipt** button and repeat as necessary.